



Neptune Pacific Trading

Neptune Pacific Trading (NPT) is a long established shipping agency within Fiji, representing a number of reputable principals offering through supply chain management at both a local and global reach.

Finance Supervisor, Agency

Neptune Pacific Trading Agency (NPT Agency) represents Neptune Pacific Line and Pacific Forum Line. Neptune is owned by premium water brand, FIJI Water who, in turn, is owned by The Wonderful Company, a privately held business headquartered in Los Angeles.

Delivering legendary service, Neptune employees pride themselves on the ability to provide regular and reliable shipping services to the Pacific Islands. Our team is focused on providing customers with efficient, responsive and professional service whilst embracing our core Company values.

An opportunity has become available for a **Finance Supervisor**, overseeing the financial operations within our Fiji agency. Reporting to our Senior Agency Manager, this diverse and unique role will cover a spectrum of responsibilities including statutory submissions, financial reports, budget preparation, financial audits, supervising agency finance staff and directing all agency finance functions

Key responsibilities include:

- Prepare of budget reports and financial statements
- Lead team goal setting, KPI's and performance
- General ledger, reconciliations, overhead reporting and journals
- Lead annual budgetary process for agency
- Manage and produce financial reporting
- Perform financial audit and prepare audit reports
- Balance sheet reconciliations
- Manage container hire and bond refunds process
- Oversee debtor's collection/ management
- Manage and prepare payroll, tax and statutory submissions

To be considered, applicants must have:

- A Bachelor's degree in Finance, Accounting, or related field
- Proven experience in a Finance supervisory role
- Team management skills with strong team spirit
- Strong computer skills, advanced MS Excel (spreadsheets, pivot tables and advanced formulas)
- Proven experience with accounting software
- Solid knowledge of accounting principles, laws and regulations
- Excellent analytical skills to manage large amounts of data
- Experience implementing process efficiencies
- Attention to detail and accuracy
- Ability to prioritize work to meet deadlines

The successful candidate will be experienced in leading a finance team, an Excel superstar and be confident in executing process improvement strategies to create opportunities for value-add work. You will work closely with our other agencies across the group to ensure the timely delivery of financial information to headquarters.

Please note that to be considered for this position you must hold the right to work and live in Fiji.

Applications should be emailed to the HR Team quoting "Finance Supervisor"
Email: hr@neptunepacific.com Closing Date: 15 March 2019

For Legendary Service
www.neptunepacific.com

